



Name: _____	Supervisor: _____
For Pay Period Covering: _____ to _____	

- Activity Centers/BLAST _____
- Administration/Recreation/Community Relations/Park Planner
- Baseball/Softball: Youth
 - Coach Supervisor Umpire
- Babe Ruth Baseball
 - Coach Supervisor Umpire
- Governors Baseball
 - Coach Supervisor Umpire
- Reps/Senators Baseball
 - Coach Supervisor Umpire
- Basketball
 - Adult Youth Coach Coordinator Custodian
 - Official Scorekeeper Supervisor
- BSC Aquatic & Wellness Center
 - Building Staff Aquatic Staff Fitness Class
 - Personal Training
- Capital Ice Complex/Schaumburg Arena and Wachter Arena
- Capital Racquet & Fitness Center
 - Building Staff Fitness Class Personal Training
 - Tennis Coaching Tennis Private
- Clem Kelley Concessions
- Flag Football
 - Coach Official Coordinator
- General Maintenance
 - Full-Time Part-Time
- General Sibley Park
- Ice Rinks Outdoors
- Junior Golf
- McDowell Dam Recreational Area
- Miscellaneous Programs
 - Archery Fencing Karate
- Open Gym
- Pebble Creek Golf Course/Fore Seasons Center
 - Golf Shop Maintenance
- Pools Outdoors
 - Elks Hillside Wachter
 - Lifeguard Concessions/Water Slide
- Riverwood Golf Course
 - Golf Shop Maintenance
- Safety Village
- Soccer
 - Coach Official Coordinator
- Softball: Adult
- Special Populations
 - Bowling Teen Tour Triple Star Day Camp
- Tennis Outdoor
- Tom O'Leary Golf Course
 - Golf Shop Maintenance
- VFW Sports Center
- Volleyball
 - Adult Youth Coach Coordinator Custodian
 - Official Supervisor
- World War Memorial Building

DAY	DATE	REGULAR HOURS	OT HOURS	EARNED HOLIDAY/ EARNED COMP	OFFICIATED GAMES/ MATCHES	COMMENTS
SAT						
SUN						
MON						
TUES						
WED						
THURS						
FRI						
WEEK TOTAL		▶				
DAY	DATE	REGULAR HOURS	OT HOURS	EARNED HOLIDAY/ EARNED COMP	OFFICIATED GAMES/ MATCHES	COMMENTS
SAT						
SUN						
MON						
TUES						
WED						
THURS						
FRI						
WEEK TOTAL		▶				
TWO WEEK TOTAL		▶				

Employee's Signature _____

Date _____

Supervisor's Signature _____

Date _____