

MINUTES OF THE BOARD OF PARK COMMISSIONERS
February 20, 2014

The Board of Park Commissioners held their regular meeting on February 20, 2014 in the Tom Baker meeting room of the City/County Building. President Schwartz called the meeting to order at 5:15 pm. Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz were present.

Commissioner Beattie moved approval of the agenda as presented. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

President Schwartz opening the public hearing on Park Improvement District 2014-01. He first asked for any comments opposed to the improvement district. The Park District did receive one written letter questioning the establishment of an improvement district. Hearing no comments, President Schwartz opened the public hearing to those in support of the improvement district. Hearing no comments, President Schwartz closed the public hearing.

Commissioner Jeske moved to approve the Park District of the City of Bismarck, ND Recreational Facilities Improvement District 2014-01 – Petition for Improvement District. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved approval of the Resolution Determining Sufficiency of Petition Recreation Facilities Improvement District 2014-01. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Walt Stack, representing the USA Amateur Softball Association appeared before the Board to present the James Farrell ASA Award of Excellence to Bismarck Parks and Recreation District for hosting the 2013 Girls 14 & Under Fastpitch Championship. President Schwartz thanked Tim Kuntz, Recreation Manager, the Local Organizing Committee, Park District staff, sponsors and volunteers for hosting another successful national softball championship.

Curt Pearson, representing Nishu Bowmen, appeared before the Board as part of the Featured Partners and Programs.

Bill Sorenson provided an update regarding Sleepy Hollow Summer Theatre and the proposed improvements to Sleepy Hollow Park. The thanked the Park Board for their support.

President Schwartz reviewed the following consent agenda items:

- January 16 and 22, 2014 Board meeting minutes.
- Authorization to call for bids on a trailhead/neighborhood park in the Edgewood area and the Hillside Pool asbestos abatement project.

Commissioner Beattie moved approval of the consent agenda as presented. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Kevin Klipfel, Facilities and Programs Director reviewed the bids received for golf and beverage cars. Commissioner DeForest moved approval of the low bid that met all specifications, totaling \$71,930, from Yamaha Golf and Utility. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

The bids for the Scheels Complex shade structures were also reviewed by Kevin Klipfel. Commissioner Beattie moved to approve the low bid meeting specifications provided by BC6 Builders in the amount of \$27,122. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved to approve the bid submitted by Del's to operate concessions at the softball complexes/Cottonwood Park soccer complex and the World War Memorial Building for 2014 as well as the agreement for the operation. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

James Devine from J2 Studio provided a review of the bids received for new flooring and other upgrades/remodeling at the Bismarck Municipal Country Club kitchen. Commissioner Beattie moved to accept the low bid of \$73,400 provided by Tobias Marman Construction. Commissioner DeForest seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Dave Mayer from KLJ reviewed the bids received for boat ramp reconstruction work at Hoge Island Park. Partial funding for this project will come from a ND Game and Fish Department grant. Commissioner DeForest moved approval of the low bid of \$62,218 submitted by Weisz and Sons. Commissioner Munson seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Greg Smith, Operations Director, provided a review of the bids received for the Riverwood Drive tree replacement with trees to be planted at Riverwood Golf Course and Walt Neuens Arena. Funding for this project is from monies allocated from the city of Bismarck to mitigate the loss of trees associated with the Riverwood Drive realignment project. Commissioner Jeske moved to approve the low bid of \$81,848 submitted by Cashman Nursery and Landscaping. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved to accept the low bid from Schweitzer Tree Service in the amount of \$69,970 for tree pruning and removal at General Sibley Park. Partial funding will be from the America the Beautiful Program Development Grant program. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Operations Director Greg Smith reviewed the bids received for maintenance equipment. Commissioner Munson moved approval of the following low bids:

- Harlow's Bus Sales for one Ford F-550 Defender 28 passenger people mover bus for \$78,267.
- MTI Distributing for two 10.5' rotary mowers and two greens mowers for \$155,805.43.
- Hatton Ford for one ¾ ton F-250 pickup through the ND State Procurement Office for \$22,601.

Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Greg Smith also reviewed the one bid received for shelter replacements and other improvements at General Sibley Park. The bid was for \$128,275 from Phoenix Construction and was much higher than anticipated. Commissioner Beattie moved to reject the bid from Phoenix Construction and re-advertise for the work using a modified bid sheet to allow for awarding the bid on a per unit basis. Commissioner Jeske seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

Commissioner Munson moved to approve bills for payment with checks 177930 to 178217 and 354683 to 355444. Commissioner Beattie seconded the motion and the voting went as follows: Ayes: Commissioners Beattie, DeForest, Munson, Jeske and President Schwartz. The nays being none, the motion carried.

The next meeting will be held March 20, 2014 at 5:15 pm at the Tom Baker Meeting Room. The meeting was adjourned at 6:25 pm.