

MINUTES OF THE BOARD OF PARK COMMISSIONERS
January 18, 2024

The Board of Park Commissioners held their regular meeting on January 18, 2024 in the Tom Baker meeting room of the City/County Building. President Gilbertson called the meeting to order at 5:15 pm. Commissioners Jeske, Jordan, Odell and Zimmerman were present. The pledge of allegiance was said.

Commissioner Jeske moved to approve the agenda as presented. Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Recreation Specialist Spencer Aune addressed the Board regarding Flurry Fest.

Steve Condrey, Jan Hansford and Gregory Reece from Condrey and Associates joined the meeting virtually to present the Job Classification and Compensation Plan Report. This study was conducted in fall 2023 for the Park District. Commissioner Zimmerman moved to accept the report as presented and directed staff to consider this information during the 2025 budget development process. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Darrin Will from Northwest Contracting provided an update on the VFW Sports Center expansion project.

Operations Director David Mayer appeared before the Board regarding the 2024 fertilizer bids. After the Board approved the bids in December, an error was discovered. Commissioner Jeske moved to approve the revised bids as follows:

- Rivards for items 1 and 3 in the amount of \$34,123.50.
- The Tessman Company for items 2 and 5 in the amount of \$9,994.

Commissioner Jordan seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Facilities and Programs Director Mike addressed the Board regarding the maintenance equipment bids which were approved at the December Board meeting. Van Wall Equipment received the bid for a greens roller, but provided a letter after the award that they are unable to fulfill the bid. Commissioner Odell moved to accept the next lowest bid from Dakota Turf, LLC in the amount of \$22,444. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jordan moved to approve the following bank depositories as presented by Finance Director Kathy Feist - Bravera Bank, Bremer Bank, Cornerstone Bank, First International Bank and Trust, First Western Bank and Trust, Gate City Bank, Kirkwood Bank and Trust, Starion Bank, and Wells Fargo Bank. Commissioner Odell seconded the motion, and the voting went as

follows: Ayes: Commissioners Jordan, Odell, Zimmerman and President Gilbertson. Commissioner Jeske recused herself from voting due to a conflict of interest. The nays being none, the motion carried.

President Gilbertson reviewed the items on the consent agenda:

- Consideration of December 21, 2023 Board meeting minutes
- Payment Card Interchange Fee Settlement Claim Form
- Request Board authorization to apply for the following grants
 - State Energy Program Grant for lighting projects at the Nishu Bowmen Archery complex and the Joann Hetzel Memorial 4-H Building
 - Garrison Conservancy District Grant for improvements at the Municipal Ballpark, including the artificial turf, ticket booth and batter's eye
- Record disposal request for 10 boxes of 2009-2010 Blast, Activity Center and Safety Village paperwork and 2020 adult volleyball rosters
- Consideration of advertising agreement for Sheila Schafer Junior Links

Commissioner Jeske moved to pull the advertising agreement from the consent agenda. After additional discussion, Commissioner Zimmerman moved to approve the advertising agreement for the Sheila Schafer Junior Links as presented. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Jordan moved to approve the remaining items on the consent agenda. Commissioner Odell seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

Commissioner Odell moved to accept the bills for payment with checks 407955 to 407966 and 214896 to 215068 along with bank drafts DFT001348 to DFT001364, EFTs 2695 to 2730 and direct deposits 69367 to 70175. Commissioner Jeske seconded the motion, and the voting went as follows: Ayes: Commissioners Jeske, Jordan, Odell, Zimmerman and President Gilbertson. The nays being none, the motion carried.

The next regular Board meeting is scheduled for February 15, 2024 at 5:15 pm in the Tom Baker Meeting Room. The meeting was adjourned at 6:05 pm.