



JOB DESCRIPTION

JOB INFORMATION

Title: Facility Attendant I – Waterslide Monitor

Classification: Part Time I – Hourly

Salary Range: \$9.75 - \$11.75/hour

Supervisor: Works under the general and detailed supervision of the Facility Specialist and the pool management staff.

GENERAL JOB DESCRIPTION

The waterslide monitor provides safe recreational opportunities while enforcing regulations at Hillside Aquatic Center. Employee aids and assists individuals and groups utilizing facilities and programs within the policies, procedures, and guidelines of the Bismarck Parks and Recreation District (BPRD).

RESPONSIBILITY/ACCOUNTABILITY

Employee is directly accountable for his or her own actions or inaction.

Employee is to take direction from assigned supervisor or person responsible for successful completion of task.

JOB DUTIES AND TASKS

The following statements are intended to describe the general nature and level of work to be performed by the individual within this classification. They are not to be considered an exhaustive or all-inclusive listing of the position's duties and tasks, as they may change or be adjusted, as situations require.

**Denotes Essential Functions*

*Attend all required in-service training and emergency procedure sessions, complete all training session requirements, and attend all meetings scheduled by pool management staff.

*Employee is to take direction from assigned supervisor or person responsible for successful completion of task, or other supervisors within the division.

*Responsible for ensuring patrons are using the waterslide properly and following BPRD guidelines for waterslide usage.

*Notify staff and managers immediately of any emergency situation.

*Assist with facility clean-up throughout the shift.

*Represent BPRD in a professional and positive manner.

*Aid and assist individuals and groups utilizing the facilities and programs within the policies, procedures, and guidelines set by BPRD.

*Responsible for maintaining the condition and appearance of the facility and equipment on the pool deck area and the other areas of the facility.

*Complete and return Safety Concern Reports immediately the pool supervisor.

*Initial Incident/Accident reports must be filled out correctly and given to the supervisory before completion of the shift.

*Ability to lift 30 pounds alone or heavier lifting with assistance.

*Arrive at scheduled time and be ready to work. Absences must have prior approval by the supervisor.

OTHER DUTIES AND TASKS

Understand and follow the standard operating procedures outlined in the employee manual.

Inform supervisor prior to running out of supplies.

Establish and maintain positive and effective working relationships with facility staff, groups, associations, agencies and individuals.

Waterslide Monitors represent the Bismarck Parks and Recreation District on and off the job when on the Park District payroll and are asked not to wear staff shirts or uniforms in any non-tasteful establishments or manner.

QUALIFICATIONS

Must be at least 16 years of age to comply with NDDOL regulations

Must be able to establish good public relations and working with the public.

Must be able to physically perform duties required for the position, including the ability to stand for 2-4 hours at a time and ability to lift 30 pounds or heavier lifting with assistance.

Ability to effectively communicate and enforce rules and regulations set by the Bismarck Parks and Recreation District with firmness and tactfulness.

Must have a flexible schedule as the position will be required to work evenings, weekends and holidays.

Ability to identify potential and current dangerous situations and follow emergency action protocol.

WORKING CONDITIONS

Work is primarily outdoors and is subject to frequent interruptions.

Public contact is frequent.